



## AGM Minutes 2018

**The Hall Get Involved Ltd (registration no 31628R)  
Friday 28<sup>th</sup> September 2018  
Exeter Street Hall, 16-17 Exeter Street BN1 5PG**

### **1. Members Present**

A register of attendees was taken on arrival. The number of voting Member attendees was 50 at the start of the AGM (later 53). Additionally, 20 proxy votes were received. The AGM was quorate.

Directors present: Susan Corlett, David Fellows, Norman Wright, Jo Camplisson, Marianne Craig.

The Chair, Susan Corlett opened the AGM at 7.34pm and explained the voting procedure and order of the meeting.

#### **1.1 Approval of Minutes of last AGM**

Paper copies of the Minutes from the 2017 AGM were distributed to attendees, having been previously available on the website. There were no matters arising from the Minutes.

A resolution to approve the Minutes of the 2017 AGM was proposed by Susan Corlett and seconded by Jo Camplisson.

The Minutes were approved (71 votes in favour including 20 proxy. 1 abstention)

### **2. Presentation of the Directors' Report**

Paper copies of the report were distributed to attendees, having previously been available on the website. The Chair, Susan Corlett presented the Directors' Report for the financial year April 2017 – March 2018. This year marks five years of community ownership of the Hall.

A resolution to approve the Directors' Report was proposed by Marianne Craig and seconded by Norman Wright.

The Directors' Report was approved unanimously (73 votes in favour including 20 proxy)

### **3. Presentation of the Financial Report**

Paper copies of the report were distributed to attendees, having previously been available on the website. The Treasurer, Jo Camplisson presented the Financial Report for the financial year April 2017 – March 2018. She summarised the published accounts and explained the balance sheet as at

31<sup>st</sup> March 2018. She also explained the income and expenditure account for the year to 31<sup>st</sup> March 2018. The Hall made a deficit of just over £5000. This was due to paying our portion of the grant funding received for refurbishment including the 'Access for All' project. This was expected expenditure and we used our reserves from previous years to cover it.

A resolution to approve the Financial Report for the year April 2017-March 2018 was proposed by Louise McGowan and seconded by David Fellows.

The Financial Report was approved unanimously (73 votes in favour including 20 proxy).

#### **4. Appointment of Auditors (if required)**

Susan Corlett explained that the Co-operative and Community Benefit Societies Act 2014 gives the Directors the option to **not** have an external audit but instead for the accounts to be scrutinised and signed off as correct by the secretary and two committee members and then presented to the AGM for approval. This has to be agreed at AGM every year for the current financial year.

A resolution to not have an external audit of the accounts for the current financial year April 2017 – March 2018 was proposed by Susan Corlett and seconded by Dexter Coombe.

The resolution to not have an external audit was approved unanimously (73 votes in favour including 20 proxy).

#### **5. Appointment of Directors**

Susan Corlett explained that she is standing down at this AGM as Chair and a Director. Dave Fellows will take over as Chair. She also explained that under our rules, one third of all Directors must stand down at the AGM, in order of those who have held office the longest, but can be re-elected.

Current directors are:

Jo Camplisson, who will continue as a Director  
David Fellows who will continue as a Director  
Norman Wright who is standing down and seeking re-election  
Marianne Craig, who is standing down  
Susan Corlett, who is standing down

In addition, one further nomination for Director has been received from Sunita Shier.

The following have been re-appointed by the Management Committee as co-opted members to serve for the coming year:

Dexter Coombe  
Louise McGowan, as secretary.

Election of Directors:

Both nominees said a few words in support of their nomination.

Norman Wright nominated by Louise McGowan and seconded by Jo Camplisson

73 votes in favour (20 by proxy) none against.

Sunita Shier nominated by Susan Corlett and seconded by Louise McGowan

72 votes in favour (19 by proxy) none against.

## **6. Any Other Business**

There was no other business and the formal business of the AGM was completed at 8.07pm.

Dave Fellows then spoke about the achievements of the Building Team so far and the priorities for the future – the windows and toilet facilities in particular need renewing.

How you can help the Hall:

Support events

Join Friends of the Hall

Spread the word – tell new neighbours about the Hall

Get involved and volunteer your time.

Dave also made presentations to outgoing Director Marianne Craig and outgoing Chair Susan Corlett.

Paul Winter, the original Chair of The Hall Get Involved Ltd then said a few words to mark the 5<sup>th</sup> anniversary of community ownership.

All attendees invited to stay for celebratory cake and drinks.