



Notice of the Annual General Meeting of Exeter Street Community Hall Limited

The Annual General Meeting of Exeter Street Community Hall Limited, will be held on **Wednesday 10th June, 2026** at 7:30pm at Exeter Street Hall.

Agenda

1. Minutes of the last AGM
2. The Directors' Report on the past year and future plans
3. The Financial Report for the year 2025/26
4. Appointment of Auditors (if required)
5. Election of Directors
6. Any other business

Before and after the AGM there will be time to socialise. The bar will be open and Members can exchange a ticket for a free drink.

You are invited to the AGM because you are a Member (= shareholder) of **Exeter Street Community Hall Ltd (ESCH)**, the society that runs Exeter Street Hall. ESCH is a community benefit society registered with the Financial Conduct Authority under the Co-operative and Community Benefit Societies Act 2014 (registration no. 8161) and recognised as charitable by HMRC (reference no. ZD03543).

Only Members may vote and each Member has one vote regardless of the number of shares held. We need 5% of Members (equivalent to 44 people, including proxy voters) for the quorum.

AGM documents will be available at exeterstreethall.org/agm-2026 by **Saturday 23rd May**.

Graham Thomas, ESCH Secretary

Email notification

For those receiving a **paper** copy of this notice – if you are willing to receive shareholder information via **email** (which would save us time and money) please let us know via a short message to the ESCH Secretary: secretary@exeterstreethall.org. If you have received this notice by email and have a **different email address** you would prefer to use, let us know in the same way.

There will be five items to be voted on by Members:

1. Last year's Minutes

2. The Directors' Report

The Directors' Report will be presented at the AGM with time set aside for questions.

3. Financial Report for the year to 31st March 2026

The Financial Report will be presented at the AGM with time set aside for questions.

4. Appointment of Auditors (if required).

The Co-operative and Community Benefit Societies Act 2014 allows smaller societies like ours to avoid the expense of an external audit of accounts. To do this, each year Members must approve a resolution not to appoint auditors for the current financial year by a large (80%) majority. The accounts may then be signed off by the Secretary and two Directors.

Our Treasurer is a qualified, practising accountant. We are confident that our accounts are accurate and that they comply with legal requirements.

The Directors recommend that Members vote not to have an external audit for the 2026/27 accounts.

5. Election of the Directors of Exeter Street Community Hall Ltd.

ESCH rules (see exeterstreethall.org/our-rules) state that one third of Directors (or the nearest number to one third), in order of longest serving, must stand down each year. They can be re-elected.

Current Directors

- Robin Bailey
- Jo Camplisson (Treasurer)
- David Fellows
- Kate McAleenan (Chair)
- Graham Thomas (Secretary)

Rosie Dewick stood down as a Director in August 2025. Jo Camplisson is now standing down and is not standing for re-election. If you or other Members would like to become a Director, the nomination form is available on the AGM web page (see above for the address).

New Management Committee members are welcome

We are always keen to recruit members to the Management Committee, so please think about joining or recommending someone. The Committee's main functions are to set policies and oversee finances, though its agendas cover a wide variety of topics. If you would like to know what is involved or to suggest someone please contact any of the current members or email the ESCH Secretary (address below). Directors must be elected at the AGM but Management Committee members may be co-opted at other times, and you could come along to a couple of meetings before being formally co-opted.

Any Other Business?

Members can of course ask any questions on the day, but if you know you would like to raise something at the AGM under Any Other Business please send a short email, including your name and contact details, to the ESCH Secretary or deliver/post a message to the Hall.

Proxy Voting

If you cannot attend the meeting you may nominate either the Chair of the meeting or another Member to attend as your proxy and vote on your behalf. Please do so if you know you can't come to the meeting, as proxy votes help to ensure the AGM is quorate.

If you would like to vote in this way please fill in the [proxy voting form](#) and return it to the ESCH Secretary.

- If you nominate the Chair of the meeting as your proxy the Secretary will record your votes and pass them on to the Chair, who will add the proxy votes to the totals.
- If you nominate another member as your proxy the Secretary will check the status of this Member and give them an extra voting card at the meeting.

You do not have to use electronic signing or scan the form if you want to email the proxy form to the ESCH Secretary, though you are welcome to do so: you can simply send us the completed form. Or, if you prefer, you can print the proxy form, complete it and deliver or post it to the Hall, to arrive in good time for the AGM.

Submitted forms will be checked against the attendance register to ensure that there is no duplicate voting. Exeter Street Hall shareholders are by and large very honest people but we are required to take all reasonable steps to ensure accurate voting results. The proxy voting form and related information will be available on the AGM web page (see above for the address) by Saturday 23rd May.

Summary of Dates and Deadlines

Date	Event / Deadline
Saturday 23 rd May	Papers available on the website (may be available earlier)
Wednesday 3 rd June	Deadline for nomination forms for Directors
Wednesday 10 th June	AGM, starting 7:30pm

Addresses for AGM communications:

Email: secretary@exeterstreethall.org

Deliver/post: **Secretary, Exeter Street Hall, 16-17 Exeter St, Brighton, BN1 5PG**